

RESOLUTION NO. 2025- 142

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, AUTHORIZING THE USE OF TOURIST DEVELOPMENT DOLLARS FOR THE CONTINUED ENGAGEMENT OF THE OUTLINED PROFESSIONAL SERVICE PROVIDER TO HELP EXECUTE DESTINATION MARKETING REPLATED SERVICES IN FISCAL YEAR 2025/2026; FINDING THE USE OF TOURIST DEVELOPMENT TAX DOLLARS WILL ENHANCE VISITOR EXPERIENCES, PROMOTE TOURISM ON AMELIA ISLAND, IN NASSAU COUNTY, AND IN THE STATE OF FLORIDA, AND GROW THE TOURISM MARKET; PROVIDING CERTAIN LEGISLATIVE FINDINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the Board of County Commissioners (BOCC), levies and imposes a tourist development tax to promote through marketing and advertising Amelia Island and to increase tourist-related business activities; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC established the Amelia Island Tourist Development Council (AITDC) as an advisory board to oversee the development and marketing of Amelia Island and the expenditure of the tourist development tax revenues; and

WHEREAS, the tourist development tax revenues received by Nassau County are restricted funds and the expenditure of those funds shall comply with Section 125.0104, Florida Statutes, the Florida Administrative Code, Sections 30-61 through 30-68 of the Nassau County Code of Ordinances, and AITDC Policies as approved by the BOCC; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC has contracted with the Amelia Island Convention and Visitors Bureau (AICVB) to execute the marketing of Amelia Island as a world-class tourism destination; and

WHEREAS, July 23, 2025, by Resolution, the AITDC recommended to the BOCC the continued engagement of Ellen's Marketplace, (hereinafter "Vendor") and by doing so the AITDC found that said continued engagement is tourism-related and will assist in the promotion of Amelia Island and Nassau County, Florida, as required by Section 125.0104, Florida Statutes and pursuant to the Marketing Plan. A copy of said Resolution is attached hereto and incorporated herein as Exhibit "A"; and

WHEREAS, based upon the recommendation of the AITDC, the BOCC hereby finds that the utilization of tourist development tax revenues to continue to engage the Vendor below mentioned will support as an integral aspect of successful tourism development in Nassau County, Florida.

NOW, THEREFORE, BE IT RESOLVED by the BOCC, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by reference.

SECTION 2. USE OF TOURIST DEVELOPMENT TAX DOLLARS.

- a. The BOCC authorizes the use of TDT dollars for the continued engagement of the following vendor, as means to promote tourism in Nassau County, Florida:
 - i. Ellen's Marketplace – Additional One (1) year term CM3267 in the amount of \$40,000.00.
- b. The BOCC finds that the use of TDT dollars for the continued engagement is consistent with the Florida Administrative Code, Sections 30-61 through 30-68 of the Nassau County Code of Ordinances, and AITDC Policies as approved by the BOCC.
- c. The BOCC approves the appointment for the AICVB to manage the work as provided in the Agreement (CM2698) between the AICVB and the BOCC, fully executed on July 8, 2019, and utilize such resources necessary for success as recommended by the AITDC and approved by the BOCC.
- d. The recommended amount of TDT dollars to fund above Section 2.a, pursuant to the Florida Administrative Code, Sections 30-61 through 30-68 of the Nassau County Code of Ordinances, and AITDC Policies as approved by the BOCC, as amended, shall be funded from the AITDC proposed 2025/2026 budget.

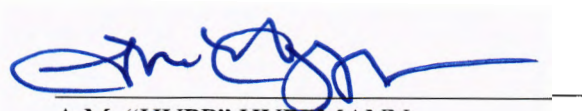
SECTION 3. SCOPE. The BOCC approves the continued engagement of the above-referenced vendor.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DULY ADOPTED this 20th day of August, 2025.

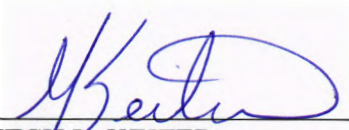
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**BOARD OF COUNTY COMMISSIONERS
OF NASSAU COUNTY, FLORIDA**



A.M. "HUPP" HUPPMANN
Its: Chairman

Attest as to Chairman's Signature



MITCH L. KEITER
Its: Ex-Officio Clerk

Approved as to form by the
Nassau County Attorney:

Denise C. May, Esq., BCS

DENISE C. MAY

EXHIBIT "A"

AITDC RESOLUTION NO. 2025-128

Exhibit "A"

AITDC RESOLUTION NO. 2025-128

A RESOLUTION OF THE AMELIA ISLAND TOURIST DEVELOPMENT COUNCIL OF NASSAU COUNTY, FLORIDA, RECOMMENDING TO THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS THE CONTINUED ENGAGEMENT OF THE OUTLINED PROFESSIONAL SERVICE PROVIDER TO HELP EXECUTE DESTINATION MARKETING RELATED SERVICES IN FISCAL YEAR 2025/2026; AND IN SUPPORT OF SAID RECOMMENDATION FINDING THAT THE USE OF TOURIST DEVELOPMENT TAX REVENUES FOR SAID PURPOSE WILL ENHANCE VISITOR EXPERIENCES AND PROMOTE TOURISM ON AMELIA ISLAND, IN NASSAU COUNTY, AND IN THE STATE OF FLORIDA; FURTHER PROVIDING FOR CERTAIN LEGISLATIVE FINDINGS AND AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the Board of County Commissioners (BOCC), levies and imposes a tourist development tax to promote through marketing and advertising Amelia Island and to increase tourist-related business activities; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC established the Amelia Island Tourist Development Council (AITDC) as an advisory board to oversee the development and marketing of Amelia Island and the expenditure of the tourist development tax revenues; and

WHEREAS, the tourist development tax revenues received by Nassau County are restricted funds, and the expenditure of those funds shall comply with Section 125.0104, Florida Statutes, the Florida Administrative Code, Sections 30-61 through 30-68 of the Nassau County Code of Ordinances, and AITDC Policies as approved by the BOCC; and

WHEREAS, pursuant to Section 125.0104, Florida Statutes, the BOCC has contracted with the Amelia Island Convention and Visitors Bureau (AICVB) to execute the marketing of Amelia Island as a world-class tourism destination; and

WHEREAS, based upon the recommendation of the AICVB, the AITDC now finds that the continued engagement of the outlined professional service provider as further depicted in Exhibit "A" attached hereto and incorporated herein by this reference, is tourism-related and will assist in the promotion of Amelia Island and Nassau County, Florida.

NOW, THEREFORE, BE IT RESOLVED by the AITDC, as follows:

SECTION 1. FINDINGS. The above findings are true and correct and are hereby incorporated herein by this reference.

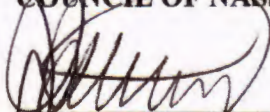
SECTION 2. USE OF TOURIST DEVELOPMENT TAX REVENUES.

- a. The AITDC hereby finds that the use of tourist development tax revenues for the continued engagement of the professional service providers as depicted in Exhibit "A", is tourism-related and will assist in the promotion of Amelia Island and Nassau County, Florida, and is consistent with Section 125.0104, Florida Statutes and Sections 30-61 through 30-68 of the Nassau County Code of Ordinances.
- b. Based upon the above finding, the AITDC hereby recommends to the BOCC that the BOCC utilize tourist development tax revenues for the continued engagement of the professional service provider, as depicted in Exhibit "A", as a means to promote tourism of Amelia Island and Nassau County, Florida, with said amounts to be paid from the AITDC budget.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

DULY ADOPTED this 23rd day of July, 2025.

**AMELIA ISLAND TOURIST DEVELOPMENT
COUNCIL OF NASSAU COUNTY, FLORIDA**



JOHN F. MARTIN, MBA

As: Chairman

Date: July 23, 2025

Approved as to form by the
Nassau County Attorney:

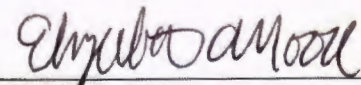

FOR DENISE C. MAY



EXHIBIT A

AITDC FY25/26 SPECIALISTS

For FY25/26, the Amelia Island Convention & Visitors Bureau has prepared an initial list of forecasted expenditures that will require contracts/purchase orders valued over \$100,000. These expenditures should be recommended by the Amelia Island Tourist Development Council (AITDC) to the Nassau County Board of County Commissioners (BOCC) for approval. The list below includes the recommendation to continue the existing contracted work and with these single source professional service providers, membership, and advertising insertion orders. These providers have an established track record of helping sustain the positive economic impact of Amelia Island's outstanding tourism industry. Each provider meets the high standards of performance expectations of the AITDC and there are significant financial and time efficiencies to have these providers continue the scope of work already underway on behalf of the destination.

ELLEN'S MARKETPLACE – Renewal - \$40,000

Maintenance and creative design for Amelia Island Website. FY25/26 not to exceed \$40,000



Statement of Work

**Ellen's Marketplace
85268 Amagansett Drive
Fernandina Beach, Florida 32034**

Summary

The purpose of this Scope of Work (SOW) involves website maintenance for AMELIAISLAND.COM and general marketing efforts across digital platforms.

The point of contact for this SOW is Ellen Jenkins - ejenkins@ameliaisland.com or ellenjnk@gmail.com
Cell phone – 904-583-0523

Project Scope

Contractor shall provide the Services and Deliverable(s) as follows:

- Continuous work with vendors (i.e. Silvertech) on website optimization, program management, design, and website issues
- Continuous work with vendors i.e. Crowdriff and Sprout) on User Generated Content to enhance website and digital marketing efforts
- Continuous work with vendors (i.e. TripAdvisor) on Site Management including hosting and maintaining A/CVB presence including brand posts, photos, videos, etc.
- On-going work on website to include but not limited to:
 - Write Monthly Blogs
 - Distribute through emails and push on social media
 - Calendar of Events
 - Manually add events and publish or review and publish events added in by stakeholders
 - Update Homepage Hero as needed
 - Promote Events on website, homepage with links to event URL including but not limited to:
 - Dickens on Centre

- Dickens Dining & Drinks
- Restaurant Week
- Shrimp Days of Summer
- Amelia Island Jazz Festival
- Amelia Island Chamber Music Festival
- Shrimp Festival
- TaxSlayer Gator Bowl
- Partner Listings
 - Add listings for new industry partners
 - On-going revision and editing of current pages or listings
- Monthly website maintenance to check for missing URL links, photos, etc.

Price

Annual: \$40,000.00